



## **Admissions Policy 2025 - 2026**

Pupils will be admitted at the age of 11 without reference to ability or aptitude. The number of intended admissions for September 2025 will be 270.

The Governors will admit pupils with Educational Health Care Plans (EHCP) where it is the wish of parents and the local authority administering the EHCP.

Where applications for admission exceed the number of places available, the following criteria will be applied, in the order below, to decide which children to admit. In the event of there being more applicants in the first or subsequent criteria than places available, then places will be allocated in the order of the remaining criteria.

### **Oversubscription criteria**

1. Children who are in public care (Looked After). This includes children who ceased to be looked after because they were adopted or became subject to a residence order or special guardianship order within the regulations set out by the School Admission Code 2021. This includes children who appear to have been in state care outside of England and have ceased to be in state care as a result of being adopted. (The Governors will adopt the same criteria used by the LA)
2. Those children who attend the Primary Schools of Barkisland CE (VA) Primary, Bolton Brow Academy, Christ Church CE (VA) Junior, Copley Primary, New Road Primary, Norland CE (VC) J&I, Ripponden J&I, Sacred Heart Catholic Primary, Trinity Academy St Peters (VC) Primary, St John's CE (VA) Primary (Rishworth), St Mary's CE (VA) J&I and Triangle CE (VC) Primary, Warley Town.
3. Children who have a brother/sister (including step brother/sister living at the same address) who at the time of application is on roll and is expected to be attending the school when the younger sibling starts
4. Those children living permanently in the Ryburn Ward as defined by Calderdale MBC
5. Children of staff at the school. "Staff" for this purpose are defined as anyone employed at the school who has a permanent contract with the school at the date of the deadline for Year 7 admissions applications relating to the child in question (usually 31<sup>st</sup> October in the year before the child would start in Year 7)
6. Pupils attending a Together Learning Trust primary school.
7. Proximity to a child's home to school as measured by the 'straight line' method

(direct distance) as defined by the Local Authority's Geographical Information System (GIS), from the front entrance of the school.

### **Tie Breaker**

If in categories 1-7 above a tie-break is necessary to determine which child is admitted, the child living closest to the school will be given priority for admission. Distance is measured from the child's home to the front gates of the school in a straight line.

### **Late Applications during the Transition Year**

If an application is received for a place in Year 7 after the deadline as laid down in the Co-ordinated Admissions Scheme, and the school has allocated all the places in Year 7, the pupil's name will be put on the waiting list. As places become available they will be allocated from the waiting list according to the over-subscription criteria.

### **Waiting Lists**

Waiting lists for a place at school will be maintained by the Local Authority.

Pupils placed on the waiting list during the transition process from year 6 to 7 will be maintained on the waiting list until 31<sup>st</sup> December on the year of entry, in accordance with the Local Authority Co-ordinated Admission Policy.

As places become available they will be allocated from the waiting list according to the over-subscription criteria.

If Parents request a place in other Year groups which are full they can request to go onto the waiting list for that year group.

### **Admission of children outside their normal age group**

Parents who seek a place for their child outside of their normal age group, should contact the school.

In making a decision to admit a child outside their normal age group, we will take into account parent's views; information about the child's academic, social, and emotional development; where relevant, their medical history and the views of a medical professional; whether they have previously been educated out of their normal age group.

When informing a parent of the decision on the year group the child should be admitted to, we will set out clearly the reasons for the decision.

Where it is agreed that a child will be admitted out of the normal age group we will process the application as part of the main admissions round.

### **In Year Admissions**

If a place is available, it is sometimes possible to transfer to the school during the year. In year admissions are managed by the Local Authority's in-year admission co-ordination scheme <https://new.calderdale.gov.uk/schools-and-learning/schools/admissions/year-transfers>

## **Withdrawal of an offer of a place**

Where a place has been offered in error, a parent has not responded within a reasonable period of time, or it established that the offer was obtained through a fraudulent or intentionally misleading application, the offer may be withdrawn.

## **General**

Where a pupil lives with parents with shared responsibility during the week, parents must state which is the predominant address of the child, together with details. Over-subscription criteria will be applied on the basis of the predominant address, which may be checked with the current primary school.

Parents need to be aware that the Governors, when allocating places consider the present permanent place of residence. They will not take into account the intention to move to another address.

In order for a pupil's current school to be considered as a valid feeder school, please see Calderdale's Admission to Secondary School Admission procedure.

## **Non-Admission**

Governors will establish arrangements for Independent Appeals against non-admission. Details of the appeal arrangements are available from the school.